

## Intellectual Property Rights (IPR) Form

To be submitted with every new or revised master for a title.

- Letters of indemnity are not adequate.
- LICENSED content requires proof of licensing for reproduction.
- OWNED content indicates the individual/organization completing this form is the IPR owner.
- Must be completed by the organization requesting reproduction and not a broker or intermediary.

Organization Name \_\_\_\_\_ Phone No \_\_\_\_\_

Program Title \_\_\_\_\_

Distribution Within an organization \_\_\_\_ Retail \_\_\_\_ Free to public \_\_\_\_ Other \_\_\_\_\_

Countries Where Distributed \_\_\_\_\_

Are you the IPR owner for the entire master disc / tape contents? \_\_\_\_\_ YES \_\_\_\_\_ NO\*

Complete the section(s) below describing the content that is applicable to the media you have ordered. MP3 or Enhanced Disc content requires completion of both ROM and Audio Sections.

**1. CD-ROM / DVD-ROM CONTENT**

**\*If Not IPR owner, list all included non-owned software, freeware, and shareware products. Attach necessary distribution licensing documentation from the IPR owner.** Some shareware and freeware products require distribution licensing. Consult the software vendor for what is necessary.

\_\_\_\_\_

**2. CD / DVD / TAPE AUDIO CONTENT** Check Here if COMPILATION \_\_\_\_\_

Artist(s) \_\_\_\_\_ Content/Music Type \_\_\_\_\_

An attached list of track title, artist, and IPR owner is REQUIRED. Sampling/mixing of additional recordings not owned (regardless of type, quantity, and length) requires licensing of those original recordings.

**\*If not IPR owner, proof of reproduction licensing from IPR owner for licensed tracks is REQUIRED.**

**3. CD / DVD / TAPE VIDEO CONTENT (if audio is separately licensed, complete Audio section and provide necessary Audio/Video Synchronizing licensing)**

**\*If not IPR owner, proof of reproduction licensing from IPR owner is REQUIRED.**

*I affirm that all information provided herein is true and that all master disc / tape contents indicated as being "licensed" are properly licensed for reproduction under the terms of the original rights holder(s) with proof of such licensing and/or trademark authorization attached. I affirm that I am the intellectual property rights owner for all of contents indicated as being "owned" and approve of reproduction.*

Signature of Organization Representative \_\_\_\_\_

Print Name / Title \_\_\_\_\_ Date: \_\_\_\_\_